

OFFICE ONLY DATE RECEIVED: \_\_\_\_\_



## Change of Schedule Form

Name of child: \_\_\_\_\_

Date new schedule will go into effect: \_\_\_\_\_

School: \_\_\_\_\_

New Art4Life Schedule:

\*\*\*Mornings available at Abernethy and Winterhaven only

	Morning	Afternoon
Monday	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>

As stated in the enrollment packet:

- ❖ To change a child's monthly schedule permanently, parents must submit a COS form by the tenth day of the month prior to the next billing cycle.
- ❖ To change a child's monthly schedule just for a particular month we require a COS by the tenth day of the month prior to the next billing cycle.
- ❖ To discontinue a child's care we require a COS by the tenth day of the month prior to the next billing cycle.
- ❖ Art4Life does not refund for sick days, vacation days, inclement weather closures, or unforeseen closures such as pandemics.